

महानिदेशक, पशुपालन एवं डेयरी विभाग,
हरियाणा, पंचकुला ।

प्रेषित

सभी आदान एवं संवितरण अधिकारी,
पशुपालन एवं डेरिंग विभाग, हरियाणा राज्य ।

विषय:-

स्व मूल्यांकन प्रोफार्मा (Self Appraisal Proforma) जारी करने बारे ।

यादी

उपरोक्त वर्णित विषय के सम्बन्ध में आपका ध्यान आकर्षित करते हुए लिखा जाता है कि प्रायः अधीनस्थ कार्यालयों से जो स्व मूल्यांकन प्रोफार्मा (Self Appraisal Proforma) प्राप्त होता है वह सभी पद संज्ञा वाले अधिकारियों/कर्मचारियों का भिन्न-भिन्न प्रकार अर्थात् अपने मन माने ढंग से प्रोफार्मा तैयार करके सूचना भर दी जाती है । जिसके कारण गोपनीय कथन आंकने में अनावश्यक कठिनाई का सामना करना पड़ता है व यह गोपनीय कथन आंकलन में देरी का कारण भी बनता है ।

उक्त परिस्थिती को ध्यान में रखते हुए निम्न श्रेणी अनुसार विभागीय कर्मचारियों/अधिकारियों के सम्बन्ध में स्व मूल्यांकन प्रोफार्मा (Self Appraisal Proforma) विभागीय वैबसाईट पर अपलोड कर दिया गया है ताकि सरकारी कार्य में किसी प्रकार की कठिनाई का सामना ना करना पड़े तथा गोपनीय कथनों का आंकलन समय पर व सही ढंग से हो सके:-

1. पशु चिकित्सक (Veterinary Surgeon)
2. पशुधन सहायक (Veterinary Livestock Dev. Assistant)

तदानुसार आपको निर्देश दिये जाते हैं कि भविष्य में निदेशालय द्वारा निर्धारित स्व मूल्यांकन प्रोफार्मा (Self Appraisal Proforma) जो कि विभागीय वैब-साईट-dg.ahd@hry.nic.in (Employee Corner) पर उपलब्ध है में A4 Size paper पर ही अपनी स्व मूल्यांकन रिपोर्ट भरकर उक्त अधिकारियों को प्रस्तुत करें ताकि तदानुसार गोपनीय कथनों का आंकलन समयानुसार किया जा सके अन्यथा अन्य किसी भी प्रकार के प्रोफार्मा में दी गई स्व मूल्यांकन रिपोर्ट को स्वीकार नहीं किया जायेगा, तथा बिना स्वमूल्यांकन के कोई भी गोपनीय कथन स्वीकार्य अधिकारी को ना भेजे जायें अन्यथा गोपनीय कथन अस्वीकार कर दिया जायेगा अर्थात् रद्द समझा जायेगा” ।

अतः उक्त के अतिरिक्त सभी आदान एवं संवितरण अधिकारियों (उपनिदेशक तथा उपमण्डल अधिकारी) पशुपालन एवं डेयरी विभाग को निर्देश दिये जाते हैं कि वह सभी सम्बन्धित को **Email or Whatsapp or Dasti** तौर पर उक्त हिदायतों की प्रति आगामी कार्यवाही हेतु भिजवाना सुनिश्चित करें । इसे अति आवश्यक समझें ।

संलग्न- उक्त कथित प्रोफार्मा (02)
(कुल पृष्ठ 01 से 14 तक) ।

उपनिदेशक (पशु कल्याण)
कृते: महानिदेशक, पशुपालन एवं डेयरी विभाग,
हरियाणा, पंचकुला

**SELF APPRAISAL
FOR VETERINARY SURGEON
FOR THE YEAR (REPORTING PERIOD)
PART - A (General Information)**

1. BIODATA OF APPRAISEE:

- i. Name _____
- ii. Father's Name _____
- iii. Designation _____
- iv. Date of entry into Govt. service _____
- v. Date of present place of posting _____
- vi. Date of Birth _____
- vii. Academic Qualification _____
- viii. Professional Qualification _____
- ix. Details of Trainings undertaken during this year _____
- x. Special award/ Recognition during the year (If any) _____

2. STAFF POSITION

i. At Govt. Veterinary Hospital:-

Sr No	Designation	No. of sanctioned Post	Filled/ vacant	Remarks if any
1				
2				
3				
4				

ii. At subordinate Govt. Veterinary Dispensaries:-

Sr. No.	Name of the Institution	Posts (Filled/ vacant)			Remarks
		VLDA	A/A	S/w	
1	GVD.....				
2	GVD.....				
3	GVD.....				

3. Details of any additional charge/ duties assigned during the year:-

4. General Information about livestock in the area:-

i. Livestock Population of area

a) Cattle _____ Buff _____ Sheep _____ Goat _____ Pigs _____ Total _____

b) Poultry _____

ii. Breedable Population in the area:-

Cattle _____ Buffalo _____

iii. Number of Gaushalas/ Nandishalas in the area _____

(Signature and Name of Veterinary Surgeon with date)

Verification by SDO with date

PART - B (Achievements under Breeding and Animal Health Activities)

5. Achievements under Breeding Activities:-

A. Conventional Semen :

i. Supervision of Artificial Insemination work:-

Sr. No.	Species	Targets	Achievement	%age	Remarks if any
1.	Cow				
2.	Buffalo				

ii. Calves Born :-

Sr. No.	Species	Targets	Achievement	%age	Remarks if any
1.	Cow				
2.	Buffalo				

B. Sex Sorted Semen :

i. Supervision of Artificial Insemination work:-

Sr. No.	Species	Targets	Achievement	%age	Remarks if any
1.	Cow				

ii. Calves Born :-

Sr. No.	Species	Targets	Achievement	%age	Remarks if any
1.	Cow				

iii. Scrub Bull Castration (Nos.) _____

iv. No. of Bulls Supplied in the area (if any) _____

v. Progress under National Dairy Project (only for NDP Areas) _____

6. Achievements under Animal Health work:-

i. Vaccination :

Sr. No.	Name of Vaccination	Targets	Achievement	%age	Remarks if any
1	HS and FMD Dual Vaccine				
2	FMD (Sheep/Goat/Pig)				
3	Black Quarter				
4	Enterotoxemia				
5	Sheep Pox				
6	Swine Fever				
7	Brucella				
8	Rabies				
9	Any other				

ii. INAPH Updation:

Sr. No.	Name of Vaccination	Total Eligible Population	Animals Vaccinated	Animals data uploaded on INAPH	%age ((iii)/(i) x100) data uplodaded Out of total eligible	Remarks by VS	Remarks By SDO
		(i)	(ii)	(iii)	(iv)	(v)	(vi)
1	HS and FMD Dual Vaccine						
2	Brucella						

(Signature and Name of Veterinary Surgeon with date)

Verification by SDO with date

iii. Treatment:

Sr. No.	Categories of OPD Cases	Outdoor		Health and Infertile Camps		Grand Total	Remarks if any
		Target	Achievement	Target	Achievement	Achievement	
1	Surgery						
2	Medicine						
3	Gynaecology						
	Total						
4	Deworming						
	Grand Total						

iv. Detail of any disease Outbreak and its management (if any) _____

v. Disease Diagnostic and Surveillance Work:-

No. of Sera Samples Collected _____

No. of Faecal Sample Collected/ Tested _____

No. of Blood Sample Collected/ Tested _____

No. of Urine Sample Collected/ Tested _____

No. of Milk Sample Collected/ Tested _____

No. of Any Other _____ (Please Specify) Sample Collected/ Tested _____

PART - C (Achievements under Departmental Schemes)

7. Milk Recording under Departmental Developmental Schemes:-

i. Progress of scheme in area of GVH:-

Sr. No.	No of Animals Recorded	Target	Achievement	Remarks If Any
1	No. of Buffalo Recorded			
2	No. of Indigenous cow Recorded			

8. Establishment of Livestock Units under various departmental schemes for General Category

i Progress of scheme in area of GVH:-

Sr. No.	Type of Unit	Target	No. of unit established	Remarks
1	Dairy unit			
2	Sheep unit			
3	Goat unit			
4	Piggery Unit			
5	Backyard Poultry			

9. Establishment of Livestock Units under various departmental schemes under SCSP:-

i. Progress of scheme in area of GVH:-

Sr. No.	Type of Unit	Target	No. of unit established	Remarks
1	Dairy unit			
2	Sheep unit			
3	Goat unit			
4	Piggery unit			
5	Backyard Poultry			

(Signature and Name of Veterinary Surgeon with date)

Verification by SDO with date

10. Establishment of Livestock Units under other schemes other than departmental schemes:-

i. Progress of scheme in area of GVH/GVD:-

Sr. No.	Type of Unit	Name of Scheme/Deptt	No. of unit established	Remarks
1	Dairy unit			
2	Sheep unit			
3	Goat unit			
4	Piggery unit			
5	Backyard Poultry			

11. Livestock Insurance:-

i. Progress of scheme in area of GVH:

Type of Activity	Animal Insured	Beneficiary	Claim Lodged	Claim Rejected	Claim Amount Disbursed
General					
SCSP					

12. Fodder Development Works (Fodder plot/Seed Distribution):-

- a) Rabi:
b) Kharif:

PART - D (Achievements under Miscellaneous Activities)

13. Achievement in Mukhyamantri Antyodaya Pravar Utthan Yojna (MMAPUY)

i) Progress of scheme in area of GVH/GVD:

Applicant applied/Received for AH Schemes	Total Applications processed	Applications sent to bank	Applications Sanctioned by Bank	Total Unit Established	Application Rejected	Remarks/Reasons for rejection if Any

14. Achievement in PKCC

i) Progress of scheme in area of GVH/GVD:

Applicant applied/Received	Total Applications processed	Applications sent to bank	Applications Sanctioned by Bank	Total Unit Established	Application Rejected	Remarks/Reasons for rejection if Any

15. Publicity & Extension Works:-

Sr. No.	Name of activity	Targets	Achievement	Remarks if any
1	Women Awareness Camp			
2	Ascad Camp			
3	Kisan Gosthis			
4	Participation in Livestock Show/ Pashu Mela/ Agri-summit			

(Signature and Name of Veterinary Surgeon with date)

Verification by SDO with date

16. Tree Plantation:-

- a) Total tree _____
- b) No. of Tree in GVH _____
- c) No. of Tree in GVD _____

17. Miscellaneous works:-

- i. Issuance of Health Certificates _____
- ii. Issuance of Post-mortem Certificates :-
 - a) Vetrolegal Cases _____
 - b) Insurance/ Other Cases _____
- iii. Issuance of transport permits _____

18. NAIP Phase-III Progress Report _____

19. RGM-PT and RGM-PS Report _____

20. Any Special relevant work /Emergency Duty Assigned to veterinary Surgeon:

21. Achievements under General Animal Welfare work:-

(Please provide information in "paragraph form" for works related to General Welfare/ Wellbeing of Livestock including work performed in Gaushalas/ Nandishalas in the area)

Certificate By Veterinary Surgeon:

It is certified that all the figures shown in self appraisal are based on the official record as available in GVH _____

(Signature and Name of VS with date)

Verification by SDO:

It is verified that the self appraisal stands verified based on the MPR of the GVH _____ as available in Office.

(Signature and Name of SDO with date)

(Signature and Name of Veterinary Surgeon with date)

Verification by SDO with date

NAIP Phase-III Progress Report

Proforma is valid only for District Bhiwani, Charkhi Dadri, Palwal, Panchkula and Sonapat

Name of GVH / GVD _____ (District _____)

Target allotted to GVH / GVD	No. of villages reporting	No. of animals inseminated	No. of 1st A.I done	No. of 2nd A.I done	No. of 3rd A.I done	Total no. of A.I done	No. of farmers benefitted	PD +ve	PD -ve	Total No. of PD done	Conception rate %	Calves born and ear tagged			% achievement
												Male	Female	Total	

Verified by SDO / VS

Name of VS / VLDA & Signatures

**The Proforma is valid only for Bhiwani, Charki Dadri, Sonipat ,
Rohtak, Jhajjar, Hisar and Jind districts
RGM -PT (Buffalo)**

Sr. No	Name of Centre GVH/ GVD	Total A.I Target	Achievement	A.I done under RGM -PT	Calves born under RGM - PT

**The Proforma is valid only for Bhiwani, Charki Dadri, Rohtak and
Jhajjar districts
RGM -PS (Cow)**

Sr. No.	Name of Centre GVH/GVD	Total A.I Target	Achievement	A.I done under RGM -PS	Calves born under RGM - PS

Verified by SDO / VS

Name of VS / VLDA & Signature