

ORDER

I have been directed by the Govt. to convey you that the powers for disposal of unserviceable stores/scraps in different field offices including Govt. Veterinary Hospitals and Dispensaries are delegated as under:-

| Sr. No | Designation                                       | To whom the power re-delegate   | Power for disposal of unserviceable stores/scraps valuing |
|--------|---|---|---|
| 1.     | Veterinary Surgeon/<br>Sub Divisional<br>Officers | Sub Divisional Officers of Sub Division & Veterinary Surgeon in-charge of Veterinary Hospitals in the State of Haryana. | Up to Rs. 25000/-   |
| 2.     | Deputy Directors                                  | Deputy Directors AH&D of all District in the State.   | Up to Rs. 100,000/-                                       |

2. Further for disposal of unserviceable stores valuing more than Rs. 1 lakh, two Deputy Directors of adjacent Districts & Senior most Sub Divisional Officer shall recommend the disposal of stores to the Director General, Animal Husbandry & Dairying, Haryana Panchkula for approval.

3. This decision will be affective form the date of issue of this letter.

Panchkula,  
Dated: 25-07-18

G.S. JAKHAR  
Director General, Animal Husbandry & Dairying,  
Haryana, Panchkula.

Endt. No. 33204-34007 AH

Dated:- 26/7/2018

A copy is forwarded to the following for information and necessary action:-

1. All Deputy Directors, Animal Husbandry & Dairying Department in Haryana State.
2. All Sub Divisional Officer, Animal Husbandry & Dairying Department in Haryana State.
3. All Veterinary Surgeon in-charge of G.V.H./G.V.D. in Haryana State.
4. Private Secy. to Director General, Animal Husbandry & Dairying, Haryana, Panchkula.

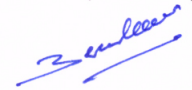
  
for Director General, Animal Husbandry & Dairying,  
Haryana, Panchkula.

Endt. No. 34008-09 AH

Dated:- 26/7/2018

A copy is forwarded to the following for information and necessary action:-

1. Principal Accountant General (A&E), Haryana, Chandigarh.
2. Additional Chief Secretary to Govt. Haryana, Animal Husbandry & Dairying, Department, Chandigarh.

  
for Director General, Animal Husbandry & Dairying,  
Haryana, Panchkula.

26-7-18

## **Guidelines Regarding Auction/Disposal of Unserviceable Articles**

1. Prepare 4 Lists in case of GVH & 5 Lists in case of GVD of unserviceable, auctionable /Disposable articles (As per enclosed performa).
2. Verification of unserviceable articles of GVD's will be made by the V.S. & he will accord sanction for auction in case of auctionable article & disposal in case of disposable articles.
3. Verification of unserviceable articles of GVH will be made by the S.D.O.(A.H.&D.) & he will accord sanction for auction in case of auctionable article & disposal in case of disposable articles.
4. A committee of 2 Veterinary Surgeons ( One of which should be regular & senior) and Concerned VLDA, will auction/dispose off the unserviceable articles in their presence. In case of auctionable articles,auction will be made publicity through open bidding.
5. The amount so recovered through public auction/bidding will have to be deposited in the office of S.D.O.(A.H.&D.).
6. A copy of public auction/disposal of unserviceable articles bearing signatures of the committee members will be kept at GVD as well as GVH Lvel,as the case may be.
7. A copy of the same will be deposited in the office of S.D.O.(A.H.&D.) along with the amount. So realised/recovered through auction.
8. As all the record is auditable,keep proper record at the GVD & GVH level as the case may be.

सेवा में,

पशु चिकित्सक  
प्रभारी राजकीय पशु चिकित्सालय .....

विषय:— Unservicable Articles की Auction करवाने की स्वीकृति देने बारे।

श्रीमान जी,

उपरोक्त विषय के संबंध में निवेदन है कि राजकीय पशु चिकित्सालय/औषधालय ..... में पशुधन विकास सहायक/ पशु चिकित्सक ..... द्वारा ..... Disposable Articles तथा .....Unservicable Articles (List Attached)की नीलामी करवानी है, जिसकी अनुमानित कीमत लगभग .....है।

अतः आपसे अनुरोध है कि विषयलिखित बारे स्वीकृति देने की कृपा करें।

भवदीय

संलग्न:—

(1) List of Disposable and Unservicable Articles

Dispatch No.

Date

Forwarded & Submitted to V.S. I/c G.V.H. \_\_\_\_\_ for information & necessary action please.

# Order:- Auction Committee

राजकीय पशु चिकित्सालय / औषधालय.....

का बेकार तथा नाकारा सामान की नीलामी करवाने के लिए निम्नलिखित तीन सदस्यों की एक कमेटी का गठन किया जाता है। कमेटी का निर्णय सर्वमान्य होगा।

1. वरिष्ठ पशु चिकित्सक प्रभारी जी०वी०एच० .....
2. संबंधित पशु चिकित्सक प्रभारी जी०वी०एच० .....
3. संबंधित वी०एल०डी०ए० प्रभारी जी०वी०एच० / जी०वी०डी० .....

पशु चिकित्सक  
प्रभारी जी०वी०एच० .....

पृ० क्रमांक ..... दिनांक .....

इसकी एक प्रति निम्नलिखित को सूचनार्थ एवं आवश्यक कार्यवाही हेतु प्रेषित है।:-

1. उपमण्डल अधिकारी , पशुपालन एवं डेयरी विभाग, ..... |
2. वरिष्ठ पशु चिकित्सक प्रभारी जी०वी०एच० ..... |
3. संबंधित पशु चिकित्सक प्रभारी जी०वी०एच० ..... |
4. संबंधित वी०एल०डी०ए० प्रभारी जी०वी०एच० / जी०वी०डी० ..... |

पशु चिकित्सक  
प्रभारी जी०वी०एच० .....

## ORDER

Sanction is hereby accorded under Sr. No. 1 of rule 19.14 (A) of P.F.R. Volume 1 and powers for disposal of unserviceable store/scraps, re-delegated by Director General, Animal Husbandry & Dairying Haryana, Panchkula vide order Endst. No. 33204-34007 AH Dated 20.07.2018 declaring the items unserviceable of G.V.D. \_\_\_\_\_ OR G.V.H. \_\_\_\_\_ as per list attached Sr. No. 1 to ..... costing Rs. \_\_\_\_\_ and their disposal by public auction/disposal. The reserve price of the articles of Rs. \_\_\_\_\_ is also hereby approved.

The sale proceeds so realized from the sale by public auction may be deposited in Govt. Treasury under the receipt Head "0403-51-800-97-51 misc-other receipt".

V.S./c G.V.H. \_\_\_\_\_

Endst. No. \_\_\_\_\_ Date \_\_\_\_\_

A copy along with list Sr. No. 1 to ..... is forwarded to the Principal Accountant General Haryana, Chandigarh for information & necessary action please.

Attachments:- List

V.S./c G.V.H. \_\_\_\_\_

Endst. No. \_\_\_\_\_ Date \_\_\_\_\_

A copy along with list Sr. No. 1 to ..... is forwarded to the V.S. /c Central Store G.V.H. \_\_\_\_\_ for information & necessary action please.

Attachments:- List

V.S./c G.V.H. \_\_\_\_\_

Endst. No. \_\_\_\_\_ Date \_\_\_\_\_

A copy along with list Sr. No. 1 to ..... is forwarded to the S.D.O.(A.H.&D.) \_\_\_\_\_ for information & necessary action please.

Attachments:- List

V.S./c G.V.H. \_\_\_\_\_

Endst. No. \_\_\_\_\_ Date \_\_\_\_\_

A copy along with list Sr. No. 1 to ..... is forwarded to the following for information & necessary action please.

1. V.L.D.A. /c G.V.H. /G.V.D. \_\_\_\_\_ is directed that above articles may be auctioned in the presence of Senior Officer/Auction Committee.

Attachments:- List

V.S./c G.V.H. \_\_\_\_\_

# नीलामी सूचना

सर्व साधारण को सूचित किया जाता है कि राजकीय पशु चिकित्सालय/औषधालय..... का बेकार तथा नाकारा सामान की नीलामी दिनांक..... को राजकीय पशु चिकित्सालय/औषधालय..... में प्रातः.....की जाएगी। सामान किसी भी कार्य दिवस को राजकीय पशु चिकित्सालय/औषधालय.....में देखा जा सकता है। नियम एवं शर्तें मौके पर ही बताई जाएगीं व कमेटी का निर्णय सर्वमान्य होगा।

इसकी एक प्रति:—

1. ग्राम पंचायत..... सूचना पट्ट।
2. पशु चिकित्सालय..... सूचना पट्ट।
3. चौपाल/मंदिर/गुरुद्वारा गांव ..... सूचना पट्ट।

# Bid Statement

Unserviceable Articles Bid Statement - G.V.H./G.V.D. \_\_\_\_\_

Articles of G.V.H./G.V.D. \_\_\_\_\_ allowed Under the

Auction is done at G.V.H./G.V.D. \_\_\_\_\_ on dated \_\_\_\_\_.

| Sr. No. | Name of Bidder & Address | 1 | 2 | 3 | Signature |
|---------|--------------------------|---|---|---|-----------|
| 1       |                          |   |   |   |           |
| 2       |                          |   |   |   |           |
| 3       |                          |   |   |   |           |

\_\_\_\_\_ S/o \_\_\_\_\_

R/o \_\_\_\_\_

Gave the highest Bid . So Auction Committee accepted the hishest bid and unserviceable articles from Sr. No. \_\_\_\_ to \_\_\_\_ & Sr. No. \_\_\_\_\_ as per list enclosed are released in favour of

\_\_\_\_\_ S/o \_\_\_\_\_

R/o \_\_\_\_\_

After receiving of Rs. \_\_\_\_\_ in cash.

( Signatures of All Members of Auction Committee)

1. \_\_\_\_\_ 2. \_\_\_\_\_ 3. \_\_\_\_\_

Public auction of articles of G.V.H./G.V.D. \_\_\_\_\_

Unserviceable from Sr. No. \_\_\_\_\_ to Sr. No. \_\_\_\_\_ Under

Order No. \_\_\_\_\_

With Total cost \_\_\_\_\_ & reserve price \_\_\_\_\_

Amount in word ( \_\_\_\_\_ )

Done in our presence on dated \_\_\_\_\_

I have received articles from Sr. No. \_\_\_\_\_ to \_\_\_\_\_  
as per list from \_\_\_\_\_  
on dated \_\_\_\_\_.

\_\_\_\_\_  
( Signature of Highest Bidder)

सेवा में

उपमण्डल अधिकारी  
पशुपालन एवं डेयरी विभाग,  
.....

विषय:— Unserviceable Articles की Auction List तथा राशि जमा करवाने बारे।

श्रीमान जी,

उपरोक्त विषय के संबंध में निवेदन है कि राजकीय पशु  
चिकित्सालय/औषधालय .....  
में पशु चिकित्सक .....द्वारा .....  
Disposable Articles तथा .....Unserviceable Articles की  
नीलामी की गयी , जिसकी कीमत.....प्राप्त हुई।

(List Attached) यह आपकी सेवा में सूचनार्थ तथा राशि जमा करवाने हेतु  
प्रेषित है।

भवदीय

पशु चिकित्सक

संलग्न:—

- (1) List of Disposable and
- (2) Unserviceable Articles- 2 Copies

Dispatch No.

Date

Forwarded & Submitted to S.D.O.(A.H.& D.) \_\_\_\_\_ for information &  
necessary action please.